



FINANCE DEPARTMENT

Paper Proposal and Presentation

First-Year Paper

All first-year students are required to write and turn in a first-year paper by September 30th of their second year. This may result from a research fellowship or a course taken in the first year. A proposal is not required. One advisor signoff is required.

Second-Year Paper Proposal

Students are expected to write and turn in a second-year paper proposal by May 15th of their second year in the program.

The Second-Year Proposal is a brief description of the paper you wish to research. It should be no more than two pages in length. Your paper can be co-authored with a faculty member or another student who is not using the same paper as his/her second-year paper.

You will need to have your two advisors sign your proposal. Once they have signed it, turn it in to Susan Collins who will make a copy for the PhD Coordinator who has final approval.

Second-Year Paper Presentation

The presentation of your second-year paper must be completed by September 30th of your third year in the program.

Third-Year Paper Proposal

Students are expected to write and turn in a third-year paper proposal by May 15th of the students third year in the program.

The Third-Year Proposal is a brief description of the paper you wish to research. It should be no more than two pages in length. Your paper can be co-authored with a faculty member or another student who is not using the same paper as his/her second-year paper.

You will need to have your two advisors sign your proposal. Once they have signed it, turn it in to Susan Collins who will make a copy for the PhD Coordinator who has final approval.

Third-Year Paper Presentation

The presentation of your third-year paper must be completed by September 30th of the student's fourth year in the program.

The First, Second and Third-year paper must be posted two weeks in advance of your presentation. Please submit the date, time, title of your paper, and names of advisors to Susan Collins three weeks before your presentation for creation of the flyer. Your second-year paper should be available for review two weeks prior to your presentation. Susan will have your paper uploaded to the Finance Department website and notify the faculty and PhD students that it is available for review.

After your presentation, your advisors will meet to discuss your progress. If you are requested to make changes to your second-year paper, you will be given a deadline for corrections and if necessary, a date to present your paper again. Corrections will be submitted to your two advisors and the PhD Coordinator for review and approval